

SHPO Consultation Request
Federal Highway Administration
Community Grants Section 106 Consultation
Submit via ICRIS

SECTION 1: UNDERTAKING INFORMATION

PROJECT NAME:	
ORGANIZATION NAME:	
CONTACT PERSON:	
PHONE:	EMAIL:

SECTION 2: PROJECT DETAILS

Does this involve any of the following:	<input type="checkbox"/> New Construction	<input type="checkbox"/> Acquisition
	<input type="checkbox"/> Ground Disturbance	<input type="checkbox"/> Rehabilitation/Renovation
	<input type="checkbox"/> Demolition	

Does this project involve any buildings, objects, sites, structures, or districts that are over 45 years old?	<input type="checkbox"/> Yes Building or structure information and construction dates: <input type="checkbox"/> No
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Attachments: In ICRIS, upload any pertinent project information such as plans, renderings, etc.

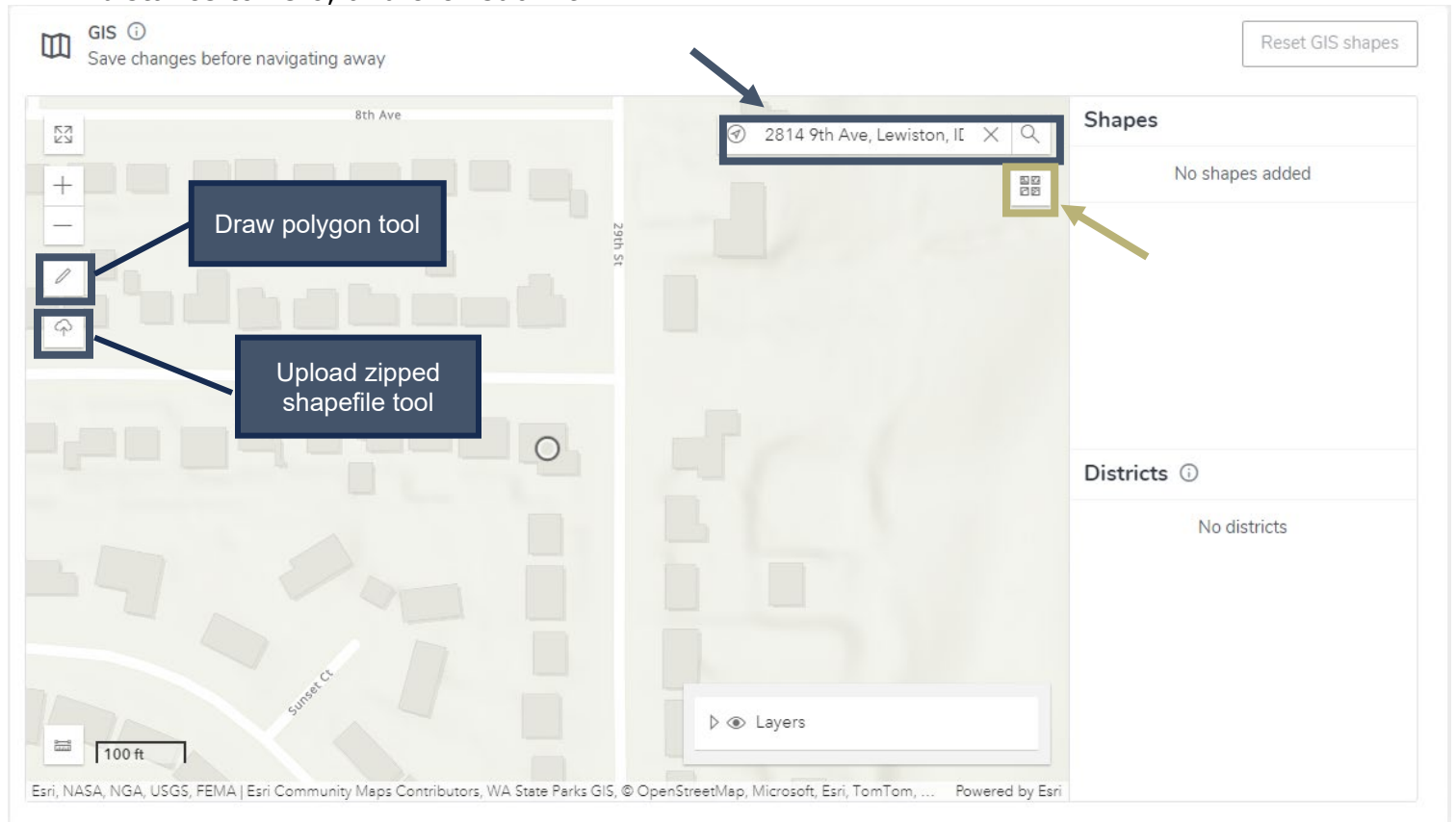
Project Narrative: Provide a detailed description of the proposed project and total acreage, describe the existing project site conditions and any previous ground disturbance, if there are ground-disturbing activities proposed, describe them including the approximate depth of ground disturbance. Describe any anticipated alterations to buildings or structures.

SECTION 3: CREATE A PROJECT IN ICRIS

1. Navigate to ICRIS by going to <https://icris-history.idaho.gov/login> and register for an account. Use your city or county as your organization. After our office approves your account, log out and back in for full access.
2. Select "New Project" and "Section 106 Review" as your project type. Enter Federal Highway Administration (FHWA) as your lead agency. Enter the other required fields and click "Create."
3. Upload this form under the project attachments and choose the "Agency Form/DSE" option.
4. Upload a minimum of two photos (JPG) in the project photos section. These photos should be of the project location and areas where work is taking place.

SECTION 4: MAP/AREA OF POTENTIAL EFFECTS

1. In the GIS section, locate your project address using the search bar or zoom to it; **or** upload a zipped shapefile of the project location using the button below. The polygon should represent the "area of potential effects" (e.g., project location and staging areas).
2. To draw a polygon, click the pencil button on the left, double-click to finish, set the buffer distance to zero, and click submit.



Tip: You can zoom in and trace the outline of the resource as shown on the map. You can also change your base map by clicking on the icon below the search bar and view imagery, which may help you draw a polygon that encompasses the whole project area.

SECTION 5: SUBMITTING THE PROJECT

1. Click "Edit" under project section. Select the following for "Agency Project Finding" finding: "No Comment" and click "Save." Note: The Lead Federal Agency will update this with their finding.
2. At the top of the Project page select "Submit."