



IDAHO STATE  
**HISTORICAL  
SOCIETY**

# **Idaho State Historical Society**

## **Strategic Plan FY 2025-2029**



**[HISTORY.IDAHO.GOV](https://history.idaho.gov)**

As defined in Idaho Code, section 67-4112 (3), the Idaho State Historical Society includes the Idaho State Museum, the Idaho State Archives and State Records Center, and the State Historic Preservation Office. It operates in public trust state historic sites, including the Old Idaho Penitentiary, John and Ann Doney House, the Lorenzo Hill Hatch House, Franklin Relic Hall, Franklin Cooperative Mercantile Institution, Rock Creek Station and Stricker Homesite, and Pierce Courthouse. Our mission is authorized through seventy-four state statutory mandates and the National Historic Preservation Act.

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**Values:**

**Customer Service**

- ISHS is responsive to the needs of its customers;
- ISHS advances the agency through innovation;
- ISHS is seen as a trustworthy resource;
- ISHS owns customer requests;
- ISHS exceeds expectations.

**Stewardship**

- ISHS collects, preserves, and provides access to State-owned archaeological and historical artifacts, sites, and archival materials;
- ISHS represents a statewide and national perspective and collects materials representing all Idahoans.

**Education**

- ISHS teaches and promotes essential historical literacy and the historical thinking process through its public programs;

- ISHS develops programs based on customer needs with focused outcomes.

**Professionalism**

- ISHS is committed to making history an essential resource for the people of Idaho through both traditional and innovative services that respond to social needs;
- ISHS is committed to team unity and mutual respect among its staff, board, partners, and volunteers;
- We demonstrate a genuine passion for work through enthusiasm and excellence in accordance with professional standards;
- Strengthen ISHS practices and programming that supports equity in accessibility of programming and connectivity.

**ISHS Work Culture Standards:**

Provide responsive access to ISHS resources;  
 Demonstrate professional excellence;  
 Own customer requests;  
 Are willing to change and adapt;

Respect and trust our colleagues and customers;  
 Act with genuine enthusiasm;  
 Exceed customer expectations;

***Advancing the State***

The agency aligns its services with identified state needs, including Governor Little’s vision to:

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*"make Idaho the place where our children and grandchildren choose to stay, and for the ones who have left to choose to return."*

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**ISHS Key External Factors**

**State Facilities Ownership and Leasing Issues**

- The timeline for evacuation of the museum and capitol storage facilities on the former Idaho Transportation Department's land in downtown Boise will not be completed until FY 27 at a minimum, and we will need to maintain access and use of these facilities until that date.

### **Range of Audiences**

The agency provides a distinctive portfolio of services that respond to state and federal mandates and provide educational value to public audiences of families, education/teachers, tourists, researchers, and government agencies.

- Our broad audience requires dual competency: both regulatory astuteness and intentionality in serving audience preferences and market forces.
- ISHS must provide inspiring programs and educational offerings to build statewide relevance and allegiance (members/donors/advocates).
- ISHS is appealing to tourism markets in Idaho and across the region and country.

### **Idaho State Historic Preservations Office (SHPO) Federal Mandates**

- Federal efforts to streamline regulations will increase SHPO leadership in creating Programmatic Agreements with federal agencies, the National Council of State Historic Preservation Officers, and the Advisory Council on Historic Preservation.
- State efforts to streamline federal partnerships require heightened communication and partnerships between SHPO and those agencies, such as the Department of Lands, Office of Energy Resources, and Office of Species Conservation.
- Large-scale infrastructure projects will increase SHPO workload, necessitating the maintenance of additional personnel.

### **State Records Center State Mandates**

- The Office of the Attorney General's litigation hold remains in effect, impacting statewide records management practices and the revenue that the State Record Center would generally earn from routine destruction procedures.

### **Fund Development**

The agency derives half of its annual financial support through non-general fund sources. It is a challenge to secure private ongoing operating support as the perception is that the government meets agency needs. The agency's approach to ongoing funding and project development is strategic and based on an informed consideration of the role of government in supporting and how private and other alternative sources can leverage public funds in the spirit of public-private partnership.

- ISHS will focus on institutional marketing to build public awareness and expand its family of annual and ongoing supporters;
- ISHS can best leverage project-based private funds for education, exhibitions, and collections care and access services;
- Changes in records management at state agencies may impact cost recovery efforts that support the services provided by the State Records Center;
- Fund development for the agency's rural sites is limited;
- Fund development for on-site initiatives for the immediate future will focus on major site reinterpretation at the Old Idaho Penitentiary.
- Competition within the philanthropic community may affect our capital campaign outcomes.

## ISHS Key Internal Factors

- Curatorial services preserve and protect the state’s irreplaceable legacy collections;
- Programs and services of the Idaho State Archives collect, preserve, and provide access to historic records to inform the work of government and support the interests and decisions of the people of Idaho;
- Programs and services of SHPO give an Idaho voice to federal decision making;
- Dynamic educational services advance historical and civic literacy, build 21st-century-skills, and directly support Idaho school curriculum;
- Preservation of historic sites reveals a sense of place critical to personal and community identity;
- Government records management and archival services are essential to state agencies and official jurisdictions.

# Strategic Goal 1

**Agency Anchors: Maximize agency-wide resources on major agency initiatives to strengthen the connection between Idahoans and their state’s history.**

***Objective 1.1: Execute the America250 in Idaho Commemoration through 2026, using available resources and partnerships to make state history relevant within a national context.<sup>1</sup>***

**FY 25-27 Benchmarks:**

- Successfully manage the execution of initiative projects and major facilities improvements, including the Agency Collections Stewardship Project, and site re-interpretive initiatives, including the Old Idaho Penitentiary Reimagining Project,<sup>2</sup> through intentional project management best practices by FY 29.
- Effectively lead stakeholder engagement across state government and manage the execution of collaborative legacy projects and internal deliverables within time and budget constraints through FY 27.<sup>3</sup>
- Develop a comprehensive toolkit of relevant resources to engage local communities through FY 26.

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<sup>1</sup> America250, the semiquincentennial of our nation’s founding, is a significant national campaign. It will recognize and commemorate the 250th anniversary of the American Revolutionary War and the signing of the Declaration of Independence. ISHS and other state agencies, recognized as key stakeholders, are actively planning and executing this commemoration in alignment with our shared mission, vision, and values.

<sup>2</sup> In FY 25, in support of the Old Pen Reimagining Project, the agency, in partnership with the Department of Public Works, selected the Nassal Design-Build contractor for the Old Penitentiary Reimagining project.

<sup>3</sup> Stakeholder engagement includes liaising with the Governor’s Office, Department of Parks and Recreation, Department of Commerce, Idaho Public Television, Commission on the Arts, Commission on Libraries, Department of Agriculture, and Department of Education. Legacy projects include regranteeing opportunities to tribes and rural communities and supplemental curriculum support to the Department of Education. Internal agency deliverables include exhibitions, publications, and infrastructure improvements.

- Increase agency visibility through media coverage related to America250 in Idaho commemoration through FY 27.
- Efficiently distribute a \$1.65 million appropriation to key state agency stakeholders and responsibly regrant \$600,000 to partner organizations by FY 27.

**Objective 1.2: Execute a consolidated exhibitions portfolio.**

**FY 25-29 Benchmarks:**

- Finalize and approve the ISHS Exhibition Guidelines by the end of FY 25, incorporating specific content, design, and visitor experience standards, audience analysis and marketability, collaborative opportunities, budget and fundraising capacity, and final review to ensure alignment and consistency in exhibition practices across the agency.
- Through FY 29, annually validate and execute the agency’s site-based Exhibition Plan across all sites that provides visibility for hosting capacity for a mix of traveling and in-house curated exhibitions in accordance with business needs and capacity.

**Performance Measures**

Type	Measure	Performance Target	FY Deadline
Effectiveness	Number of counties represented in America250 in Idaho	22	FY 25
	regrants. <sup>A</sup>	22	FY 26

A. The measure aligns with the strategic goal by assessing how well the regrant program leverages resources to engage stakeholders and partners across multiple counties, thus maximizing the initiative's reach and impact. Tracking the geographic breadth of participation ensures that state history is highlighted within the national commemoration framework across various regions. By focusing on the number of counties represented, the agency can ensure that the America250 in Idaho regrant program involves many localities and effectively utilizes resources to achieve meaningful engagement throughout Idaho.

# Strategic Goal 2

**Programs and Services: Advance innovative and unique opportunities that create knowledge, deliver essential services, and inspire learning.**

**Objective 2.1: Facilitate research, scholarship, and the creation of new expertise on Idaho history using agency collections.<sup>4</sup>**

**FY 25-29 Benchmarks:**

- Increase descriptions available in the archival catalog, ArchivesSpace, from 3% to 10% for FY 25.
- Evaluate patron use(s) of materials available in the research library based on data collected annually on the use of microfilm collections, printed collections, and archival collections, and build a marketing plan based on audience needs through FY 29.
- By FY 29, increase the number of listens to the agency’s podcast “Behind Gray Walls” by 5%.<sup>5</sup>

<sup>4</sup> ISHS utilizes agency collections to create ISHS products and services, including exhibitions.

<sup>5</sup> The agency’s podcast, “Behind Gray Walls,” reached 127,853 listens across all episodes in FY 24. To meet the benchmark for listens by FY 29, the agency expects to grow that number by 6,393 listens.

***Objective 2.2: Develop and deliver high-quality programming to provide meaningful and/or revenue-generating experiences for our target audiences.***<sup>6</sup>

**FY 25-29 Benchmarks:**

- In FY 25, assess agency-wide surveying strategy to evaluate programs.
- In FY 26, execute the surveying strategy and achieve 3% survey responses from attendees through FY 29.
- Through FY 29, conduct intentional surveying tactics to track the impact of programming and use feedback, knowledge gained, and visitor retention for continuous improvement.
- In FY 25, explore possibilities to create a plan and structure for a formal agency-wide technical assistance and training program for various audiences, including Certified Local Governments (CLGs), records management entities, museums, and small historical societies, to implement in FY 27.<sup>7</sup>

***Objective 2.3: Develop and deliver curriculum-based education for pre-K through college students and continuing education and professional development for educators.***<sup>8</sup>

**FY 25-29 Benchmarks:**

- In FY 25, assess benchmarks for defining and measuring curriculum-based educational programming across the agency with plans for implementation in FY 26.
- Increase the percentage of teacher participation in curriculum-based educational programming by 10% through FY 29.
- In FY 25, develop measures of success for National History Day (NHD) in Idaho for internal audits and evaluation of NHD beginning in FY 26.
- Conduct a policy and process assessment by FY 26 for agency internship projects and identify funding sources to ensure the internship program's future sustainability through FY 29.
- In FY 26, develop the agency's internship recruitment plan, establish baseline internship needs and opportunities beginning in FY 27, and aim to streamline and standardize intern experience and expectations across all agency sites by FY 29.
- Maintain High School GEM (Guide-Energize-Mobile) Internship program through FY 29.

***Objective 2.4: Steward state facilities and historic sites in alignment with industry best practices.***

**FY 25-29 Benchmarks:**

- Annually prioritize and determine the appropriate budget for deferred maintenance projects to be executed with the Division of Public Works through FY 29.
- Annually review, revise, and execute Preventative Maintenance Calendar to assess needs and cadence of tasks in alignment with business needs, priorities, and staff time constraints through FY 29.

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<sup>6</sup> ISHS public programming includes events and educational programs. Each of these is defined by its goals and measures of success. The goals of events are revenue generation and/or attendance numbers. Examples of events are awards ceremonies, fundraisers, receptions, and performances. Educational Programs have goals that focus on achieving defined learning objectives. Educational programs include interpretive tours, lectures, presentations, workshops, and classes. ISHS evaluates programming via post-event surveys, cost analysis, and year-over-year comparisons.

<sup>7</sup> ISHS defines technical assistance as providing targeted support to organizations that acquire specialized services or skills.

<sup>8</sup> ISHS offers informal, applied, and experiential learning across all agency divisions via on-site and off-site curriculum-based programming for pre-K through college audiences and educators, including but not limited to guided and self-guided field trips and tours, day-camps, National History Day in Idaho, Traveling Trunks, and professional development workshops.

- Annually, conduct four stewardship and oversight meetings with Site Coordinators and Affiliate Board members of ISHS-owned historic sites to facilitate access, safety, and site development through FY 29.<sup>9</sup>

***Objective 2.5: Satisfy all statutory, mandatory, and essential service obligations, enhancing relationships with other federal, state, and municipal entities through effective, collaborative, and streamlined implementation of national and state law.***

**FY 25-29 Benchmarks:**

- Establish the agency's records retention schedule by FY 25 with input from consultants and train staff for implementation beginning in FY 26.
- Through FYs 25-29, via ICRIS, reduce average turnaround time for Section 106 submissions from federally mandated 30 days to 20 days (or better), providing more efficient and streamlined response for external stakeholders.
- Conduct annual training meetings of State Records Managers through FY 29.
- Implement systems improvements through ICRIS and Programmatic Agreements to streamline efficiencies for regulator Section 106 compliance work as required by the National Historic Preservation Act of 1966.<sup>10</sup>
- By FY 26, amend NAGPRA (Native American Graves Protection and Repatriation Act) collections listings and submit revised inventory to the Department of the Interior.
- In FY 25, establish an implementation plan to adhere to NAGPRA requirements in anticipation of two forthcoming human remains consultations.<sup>9</sup>
- Through FY 29, meet biannually with congressional delegation members in Idaho and Washington, DC, to support budget appropriations and backing related to the National Historic Preservation Act.
- Through FY 29, annually implement the Capitol Curation Program in partnership with the Idaho Capitol Commission.
- Complete content revisions of 33% of the signs in the State Highway Historic Marker Program annually through FY 28 to align with the installation and maintenance goals of the Idaho Transportation Department.<sup>11</sup>
- In FY 27, submit for amendment legislation that governs the appointment of a State Historic Preservation Officer.
- Work with the Governor's Office to relaunch conversations related to Idaho's Electronic Records Needs Assessment in FY 28 with a plan to identify relevant stakeholders, develop a budget, and begin execution in FY 29.

***Objective 2.6: Steward collections, including artifact, archival, and cultural and archaeological resources in alignment with industry best practices.***

**FY 25-29 Benchmarks:**

- By FY 25, launch phase II of the Active Collecting Plan.
- In FY 25, continue auditing county archival holdings using the established Idaho Association of Counties Retention Schedule to deaccession all non-permanent county records by FY 29.

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<sup>9</sup> ISHS Site Coordinators include contractors and volunteers at Franklin Historic Sites, Rock Creek Station and Stricker Homesite, Pierce Courthouse, and the Boise Bishop's House. Affiliate Boards are defined elsewhere in this plan.

<sup>10</sup> The State Historic Preservation Office (SHPO) administers the State Historic Preservation Program, which includes Section 106 Review. Congress established Section 106 Review as part of the National Historic Preservation Act of 1966 and through various amendments, it today stands as the cornerstone of the nation's historic preservation policy.

<sup>11</sup> ISHS executes the Historic Highway Marker Program as outlined in conjunction with the Idaho Transportation Department. ISHS produces the content and owns the intellectual property of every sign; ITD is responsible for production, installation, and maintenance of every sign. Currently, this program features approximately 400 total signs statewide.

- Consolidate Western Repository Collection into space-efficient containers by the end of FY 25.
- In FY 25, implement Collections and Archives Stewardship Facility building project; plan for assessment and move of Whitewater Water storage and Idaho Record Center records.
- In FY 25, ensure all ISHS collections are appropriately insured in accordance with state Risk Management policy and guidance.

### Performance Measures

Type	Measure	Performance Target	FY Deadline
<b>Efficiency</b>	Processing time to service	25 days	FY 25
	Section 106 submissions through	20 days	FY 26
	ICRIS. <sup>A</sup>	20 days	FY 27
		20 days	FY 28
		20 days	FY 29
<b>Effectiveness</b>	Number of educators increased over programs delivered. <sup>B</sup>	1,439 educators	FY 25
		1,466 educators	FY 26
		1,493 educators	FY 27
		1,523 educators	FY 28
		1,550 educators	FY 29

A. This measure evaluates the time it takes to process and service Section 106 submissions through the ICRIS system. The objective is to determine the efficiency of the process by measuring the time it takes from submission to completion or service of the request. A shorter processing time indicates a more efficient system and reflects improved workflows, effective communication, and optimized use of resources.

B. This measure indicates the effectiveness of our educational offerings and the strategy of utilizing existing resources. It aims to assess how effectively the educational programs attract and engage educators, potentially reflecting the programs' quality, relevance, and value to the educational community. A higher number of educators increased over programs delivered indicates more effective programming in attracting and retaining educators, potentially indicating positive word-of-mouth, strong program reputation, or perceived benefits for educators and students.

## Strategic Goal 3

**Cultivate Advocates: Build internal capacity and external champions to achieve targeted promotion, earned revenue, and agency support.**

***Objective 3.1: Annually achieve ISHS membership and volunteer growth and retention performance metrics.***

### FY 25-29 Benchmarks:

- In FY 25, develop and execute the agency's membership retention plan to hit performance measure targets through FY 29.
- In FY 25, develop and execute the agency's membership recruitment plan to hit performance measure targets through FY 29.
- Train ISHS staff on membership levels and benefits to increase new membership sales by performance measure targets through FY 29.
- Determine the success of the Reciprocal Membership Program by the end of FY 25 and determine future growth opportunities for the program through FY 29.
- Establish an agency-wide, unified volunteer tracking mechanism by the end of FY 25.
- Develop the agency's volunteer retention plan in FY 25, establishing baseline volunteer retention percentages based on FY 24.



- In FY 26, develop and execute the agency’s volunteer recruitment plan and aim to diversify the types of projects worked by volunteers across all agency sites.
- In FY 26, establish baselines and diversify communication channels to regularly communicate volunteer opportunities and benefits of service to the public and stakeholders through FY 29.

***Objective 3.2: Develop and execute agency-wide marketing and outreach that demonstrates the agency’s impact and value.***

**FY 25-29 Benchmarks:**

- Annually execute advertising campaign and marketing budget in alignment with agency needs through FY 29.
- Reach 100 earned media opportunities in FY 25 and maintain 100 annual opportunities through FY 29.
- Increase our email subscription list by 5.6% to 7,000 in FY 25 and maintain an average open rate of 48% and an average click rate of 5%.
- Maintain an average open rate of 58% and an average click rate of 8% for the exclusive member newsletter through FY 29.<sup>12</sup>
- Increase our website page views by 4.4% to 950,000 in FY 25.<sup>13</sup>
- Increase our social media followers by 8.4% through FY 25.
- Through FY 29, strengthen the purpose and effectiveness of the interagency Communications Committee by streamlining agendas and shortening meeting time.

***Objective 3.3: Grow the agency’s earned revenue and fund development opportunities.***

**FY 25-29 Benchmarks:**

- In FY 25, revise and execute the multi-year fundraising plan that defines the fundraising baselines, goals, objectives, cultivation and stewardship strategy, systematic and targeted prospecting approach, and metrics for evaluation for the Foundation for Idaho History.
- In FY 25, create and execute a capital campaign for the Old Idaho Penitentiary Reimagining project.
- In FY 25, develop the agency’s rental program plan, establishing baselines for repeat customers beginning in FY 26.<sup>14</sup>
- In FY 27, increase repeat on-site rental clients annually through FY 28 based on projections established in the rental program plan.<sup>15</sup>
- In FY 25, audit product strategy, revenue generation, and per-visitor expenditure through store sales using data from FY 20-23 and set goals for the per-visitor average store sales with a plan to implement in FY 26.
- In FY 25, implement a prioritized grant plan in partnership with Agnew Beck.
- In FY 26, determine steps to grow the visibility of ISHS’s fundraising partner, Foundation for Idaho History (FIH).
- Annually seek appropriate fund increases in appropriation to meet the benchmarks outlined under Objective 3.5 through FY 29.

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<sup>12</sup> The *Histor-E* electronic newsletter is our general newsletter targeting the public. The *Illuminating Idaho* electronic members-only newsletter launched in January 2021.

<sup>13</sup> Our performance measure for social media engagement is measured in total account followers for all agency accounts across four platforms (LinkedIn, Facebook, and Instagram) over staff responsible for content creation.

<sup>14</sup> The agency’s rental program plan aims to streamline and standardize the experience and expectations for rental customers across all agency sites.

<sup>15</sup> In FY 23, the agency worked with approximately 100 rental clients across all sites.

**Objective 3.4: Build, train, and maintain an appropriately sized, competitively compensated, diverse, and competent workforce.**

**FY 25-29 Benchmarks:**

- Aim to secure 100% of salary midpoint for ISHS employees by FY 27 in alignment with Idaho Code 67-5309A.<sup>16</sup>
- In FY 25, Implement LUMA and HR Modernization to fulfill state commitments to this transformative initiative and train and support staff’s competency in those systems through FY 29.
- In FY 25, assess feedback from the State of Idaho Employee Satisfaction Survey; determine and implement follow-up.
- By the end of FY 26, establish a feedback and evaluation mechanism for agency-wide training, formalize the training framework, including professional development opportunities and state-required training in alignment with agency budget constraints and LUMA implementation, continue one-year rolling all-staff training plan, and use continuous improvement practices to adjust and execute the annual training plan through FY 29.
- By FY 29, ensure 100% of permanent employees have graduated from the Employee Academy or Supervisory Academy.
- Formalize the procedure for and ensure the completion of the staff orientation process in FY 25 and deliver it to 100% of employees annually through FY 29.
- Through FY 29, ensure the agency’s Work Culture Committee disseminates three internal staff newsletters annually and facilitate Staffaganza employee recognition.
- In FY 25, formalize the agency’s workforce recruitment plan in alignment with business needs, with the aim of implementation in FY 25 for all open positions annually through FY 29.<sup>17</sup>

**Performance Measures**

Type	Measure	Performance Target	FY Deadline
<b>Effectiveness</b>	Increase website page views per staff. <sup>A</sup>	4.4 %	FY 25
		4.4 %	FY 26
		4.4 %	FY 27
		4.4 %	FY 28
		4.4 %	FY 29
<b>Effectiveness</b>	Increase social media followers per staff. <sup>B</sup>	8.4 %	FY 25
		8.4 %	FY 26
		8.4 %	FY 27
		8.4 %	FY 28
		8.4 %	FY 29
<b>Efficiency</b>	Increase in agency memberships per staff. <sup>C</sup>	850	FY 25
		900	FY 26
		950	FY 27
		1000	FY 28
		1050	FY 29

<sup>16</sup> Idaho code 67-5309A states: It is hereby declared to be the intent of the legislature of the state of Idaho that the goal of a total compensation system for state employees shall be to fund a competitive employee compensation and benefits package that will attract qualified applicants to the workforce; retain employees who have a commitment to public service excellence; motivate employees to maintain high standards of productivity; and reward employees for outstanding performance.

<sup>17</sup> The agency’s recruitment plan will, among other things, increase the recruitment channels through which the agency advertises open positions and better communicate the benefits of state employment.

<b>Efficiency</b>	Increase in agency membership retention rate per staff. <sup>D</sup>	50%	FY 25
		51%	FY 26
		52%	FY 27
		53%	FY 28
		54%	FY 29

- A. *This measure determines how well the agency's website activities generate engagement and drive traffic while considering the staff resources allocated to website management. Increased website page views per staff member indicate greater effectiveness in attracting visitors and encouraging them to explore multiple pages, potentially reflecting successful website design, content optimization, marketing efforts, and user experience.*
- B. *This measure determines how well the agency's social media activities drive follower growth while considering the staff resources allocated to managing those accounts. Increased social media followers per staff member indicate greater effectiveness in engaging and attracting new followers, reflecting successful content creation, engagement tactics, and overall social media management.*
- C. *This measure determines how well the agency is utilizing its staff resources to drive membership growth. An increase in memberships per staff member indicates that the agency is becoming more efficient in acquiring new members, potentially signaling staff training for enhanced front desk sales, targeted marketing strategies, effective outreach table efforts, and streamlined membership processes. Monitoring and improving this measure can help the agency identify areas for optimization and resource allocation.*
- D. *This measure assesses how effectively the agency is utilizing its staff resources to retain members. An increase in the retention rate per staff member indicates that the agency is becoming more efficient in retaining members, potentially demonstrating improved member satisfaction, effective engagement strategies, and successful efforts to meet member needs.*



## ISHS Statutory Authority Summary

<https://legislature.idaho.gov/statutesrules/idstat/Title67/T67CH41/>

**Idaho Code, Title 67, Chapter 26, states that the Idaho State Historical Society is within the Department of Self-governing Agencies (67-2601).**

### ***Idaho Code 67-4126 states that the agency shall:***

- Identify, preserve, and protect sites, monuments, and points of interest in Idaho of historic merit. **(67-4114)**
- Protect archaeological and vertebrate paleontological sites and resources on public land. **(67-4119)**
- Govern the agency and administer the powers and duties of the board. **(67-4126)**
- Appoint a director of the society as provided herein and advise then in the performance of their duties and formulate general policies affecting the society. **(67-4126 [1])**
- Encourage and promote interest in the history of Idaho. **(67-4126 [2])**
- Collect, preserve, and exhibit artifacts and information illustrative of Idaho history, culture, and society. **(67-4126 [3])**
- Facilitate the use of Idaho records for official reference and historical research. **(67-4126 [6])**
- Be responsible for records management services for state government. **(67-4126 [7])**
- Accept archival material from governments. **(67-4126 [8])**
- Establish such rules as may be necessary to discharge the duties of the society. **(67-4126 [10])**
- Identify historic, architectural, archaeological, and cultural sites, buildings, or districts and to coordinate activities of local historic preservation commissions. **(67-4126 [14])**
- Serve as the Geographic Names Board of the state **(67-4126 [15])**
- Carry out the preservation and protection of the state's historic, archaeological, architectural, and cultural heritage resources. **(67-4114)**
- Provides for the creation of an Idaho Archaeological Survey and designates the State Archaeologist as director. **(33-3902)**
- Assigns responsibilities to the agency for consultation, determination of appropriate actions, and providing for re-interment of human remains that have been disturbed. **(28-501)**
- National Historic Preservation Act 54 U.S.C. § 300101 et seq., assigns responsibility to the state historic preservation officer for administration of the national historic preservation program at the State level.