

IMPORTANT:

- Review your confirmation email to verify that your tour date and time are correct.
- Plan for at least **one hour** for your program. Groups arriving more than **10 minutes late** for a guided tour may not have a guide available.
- Dress appropriately for an outdoor experience and wear comfortable, practical walking shoes.
- Please do not attend if you are sick or experiencing cold or flu-like symptoms.

_____ Total number of Adults (ages 13-59) x \$10 each

_____ Total number of Seniors (ages 60+) x \$8 each

_____ Total number of Children (ages 6-12) x \$6 each

_____ Total number of children (ages 5 and under) (free)

= \$_____ Total admission fees due

☐ Cash ☐ Check ☐ Card ☐ Invoice

Check# _____

Admission fees: Payment must be made as a single lump sum either in advance or upon arrival. Please make checks payable to **ISHS (Idaho State Historical Society)**.

Changes/Cancellations: Please notify us at least **four weeks in advance** if you need to change your program date or time or cancel your reservation.



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Dear Old Idaho Penitentiary Group Tour Organizer,

Your signature at the bottom of this page acknowledges that you have read, understood, and shared these guidelines with everyone in your group.

1. The Old Idaho Penitentiary is a museum. Please help us preserve the site by following all rules: no food, gum, candy, or drinks (water is permitted), no backpacks, no running or climbing, and no pets.
2. If you are sick, please do not enter the site.
3. We recommend allowing at least **one hour** for your visit, whether guided or self-guided.
4. Groups must have a minimum of **10 people** to qualify for a guided tour and the group discount (**\$1 off each admission**).
5. Payment may be made by cash, check, Visa, or Mastercard. Full payment, including chaperone admission, is due at the time of your visit. To receive the group discount, payment must be made as a single lump sum. Please make checks payable to **ISHS (Idaho State Historical Society)**.
6. If your group includes children, please be aware that some topics discussed during the visit may not be appropriate for younger audiences. Subjects may include suicide, executions, and other violent crimes. Please use your own discretion when determining whether the experience is appropriate for your group.
7. Please provide your final group count at least **one week** before your scheduled visit.
8. Buses must park in the gravel lot at the base of the **Table Rock Trailhead**. Unless prior arrangements have been made, buses may not unload passengers in the upper parking lot.
9. Please report all injuries or incidents to Old Idaho Penitentiary staff immediately.

Print Name

School Name

Sign Name

Date

Organizers: Please make copies of this page for each bus driver.

Important Bus Parking Information

Please do **not** drive buses to the Old Idaho Penitentiary entrance area.

Follow the signs and turn left at the roundabout to access the designated bus parking area behind the Bishops' House. For safety reasons, buses that proceed to the entrance will not be permitted to unload participants and will be directed back to the bus parking area.

This may result in a delay and reduce the time available for your scheduled program.

