



**Idaho State Historic Preservation Office  
Certified Local Government Subgrant Application  
FY2022**

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**Application Coversheet**

**Applicant/Local Government**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
DUNS No.: \_\_\_\_\_

**City/County Staff Contact**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Grant Coordinator (if different from City/County Staff Contact)**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**Budget Summary**

Total CLG Grant request: \_\_\_\_\_  
Total Matching share: \_\_\_\_\_  
Total cost of all project(s): \_\_\_\_\_  
Source(s) of match: \_\_\_\_\_

**Please provide a more detailed budget breakdown on the attached budget form.**

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**Authorization**

The undersigned certifies that he/she is authorized to apply for this subgrant on behalf of the local government, to commit local matching funds to the project, and to enter into a contract if the subgrant is awarded.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
City/County Chief Elected Official's signature

Print: \_\_\_\_\_

Title: \_\_\_\_\_

Project: \_\_\_\_\_

Applicant: \_\_\_\_\_

## **Part A: Proposed Project**

### **Project Description**

Complete a separate Part A: Project Description for **each** proposed project. Please state the objectives, the work to be performed, how the project relates to the goals set forth in the Idaho State Historic Preservation Plan, how the project relates to any local goals or objectives, and how the project will meet the Secretary of the Interior's Standards.

### **Final Products**

CLG grant projects should result in a tangible product. Provide a detailed and specific list of the expected final products. Typical products include but are not limited to survey reports and forms; published document (e.g. walking tour guide); a National Register nomination; or similar. In some cases, the product may be an activity like a lecture or workshop. A short narrative describing the event must be submitted to the SHPO at the completion of the project. The narrative will describe the number of people attending, who composed the audience, and whether the project was carried out according to the proposal.

Project: \_\_\_\_\_

Applicant: \_\_\_\_\_

**Timetable**

Provide an anticipated timetable for carrying out the proposed project. Include significant milestones such as project commencement, issuing of RFPs, public engagement events, any necessary approvals, and projected completion.

**Key Staff/Personnel**

Provide a list of the key staff or personnel who will be involved in the proposed project, including a brief description of the roles and responsibilities for each member. Any anticipated subcontractors to be hired can simply be identified as such (e.g. – “consultant,” “architect,” “building contractor,” et cetera).

**Attachments (Surveys, A&D, reprinting)**

Attach any additional documents in support of this project application. Note: some project types have **required** attachments; please refer to Chapter VII of the Idaho CLG Grants Manual for details on these requirements.

Have you included any/all attachments for the project?      Yes \_\_\_\_\_      No \_\_\_\_\_

