

Certified Local Government Program in Idaho

PURPOSE OF THE CLG PROGRAM

The Certified Local Government (CLG) program is a partnership between local communities, the State Historic Preservation Office (SHPO), and the National Park Service. The CLG program is intended to help local communities preserve and protect their important historic resources, provide local communities a more active degree of participation in the National Register of Historic Places program, a greater say in any federally funded projects in their area which may impact historic resources, and generally support local historic preservation efforts through technical assistance and grants.

WHO CAN PARTICIPATE IN THE CLG PROGRAM?

Any city, county, parish, township, tribe, or municipality which meets the program requirements and completes application process. There are currently 37 CLGs in Idaho.

BENEFITS OF BECOMING A CLG

- Shows a commitment to local heritage, community character, and quality of life.
- Access to technical Assistance from SHPO, which includes: commission support and training; assistance with surveys and nominations; general program assistance and support.
- Access to CLG Grants only available to CLGs.

DOES THIS INVOLVE PROPERTY RESTRICTIONS?

NO. There is no required design review component to participate in the Idaho Certified Local Government program. There are only two (2) situations which involve design review: 1. If there are **Federal funds** involved in a bricks-and-mortar project (e.g. – Federal Tax Credits or CLG Grant funds); or 2. If the **local community** decides to pass a **local** ordinance requiring it for historic districts (e.g. – local zoning code requirements).

THE REQUIREMENTS TO BECOME A CLG

There are few, specific minimum requirements that a community has to meet before they can apply to become a CLG; the community will be expected to

maintain these requirements for as long as they wish to continue to participate in the program.

- Have a Historic Preservation Commission as established by local ordinance
 - A demonstrated interest, competence, or knowledge in historic preservation
 - 5-10 members appointed by governing authority, with an effort to represent specific historic preservation disciplines
 - Appointment terms up to 3 years; can be reappointed
 - Solicit expertise when reviewing National Register nominations (if necessary)
 - Regular professional development/training
- Conduct a Survey and Have a System to Maintain an Inventory
- Public Participation in the Preservation Program
- Encourage Local Preservation Planning Efforts
- Enforce Local and State Preservation Laws.

HISTORIC PRESERVATION COMMISSION DUTIES

- Minimum Duties
 - Participate in nominating properties to the National Register of Historic Places
 - Act as liaison to the public on historic preservation matters
 - Advise officials and other departments on the protection of historic/cultural resources and participate in local planning and decision making processes
- Other Duties Allowed Under State Law
 - Conduct surveys of local historic properties
 - Contract with state or federal governments
 - Recommend ordinances
 - Promote and conduct educational and interpretation programs
- Design Review **only** if adopted by local ordinance; not required for CLG status

FOR MORE INFORMATION:

For more information, please contact:

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Certified Local Government Grant Program

Every year, the State Historic Preservation Office (SHPO) receives funds through the National Park Service (NPS). These funds – called the Historic Preservation Fund (HPF) – comes from off-shore oil lease money, not taxes. The HPF provides funds and support to all of the SHPOs around the county. By law, the SHPOs must pass a minimum of 10% of their HPF to their Certified Local Government partners.

WHO CAN GET CLG FUNDS?

CLG grant funds are only available to designated CLG communities; non-CLG communities are not eligible to apply. And it must be the local government to apply; individuals, local businesses and non-profits cannot apply, except through the local government.

IS THERE A LOCAL MATCH?

Yes. The CLG Grant program is a 50/50 matching grant. However, the local match can usually be met through in-kind sources, such as City Staff and/or Commissioner time, volunteer time and donations, and other non-federal funds.

HOW ARE THEY DISTRIBUTED?

The CLG grants are awarded on a competitive basis, and funding is not guaranteed for every application, although SHPO works hard to make the money go as far as possible. The grant applications are scored on the project scope, the project administration, the proposed budget, and additional considerations (such as status of active/outstanding CLG grants, community support, et cetera).

CLGs are allowed to apply for more than one project in any given year; however, each project will be scored on its own merits, and the SHPO very well may not be able to fund more than one (1) project per CLG.

The CLG grants are reimbursable grants.

ELIGIBLE TYPES OF PROJECTS

- Architectural surveys (Thematic and/or Geographic) and Archaeological surveys
- Preparation of National Register of Historic Places nominations
- Design guidelines and historic context reports
- Acquisition and Development (including “bricks-and-mortar” projects)

- Develop community historic preservation plan
- Publishing educational materials
- Public/HPC training, education, and workshops

NOTE: CLG funded projects must be related to the National Register of Historic Places

WHAT CAN THE GRANT PAY FOR?

Because the CLG Grants are ultimately Federal funds, there are limits on what kinds of costs are considered eligible for reimbursement. These typically include: Consultant Fees; Printing Costs; Project-Related Travel Expenses; Training Registration Fees; and some Program Administration costs.

CLG GRANT CYCLE

The CLG Grants are on the Federal calendar (October to September), and must be used within a two year window. The typical grant cycle is as follows:

October 1	Call for Applications Released
December 31	Applications Due
February 15	Awards Announced
Spring	Grant Agreements Processed
June 1	Anticipated Project Start date
May 31	Projects Completed
Summer	Review and Revision period
September	Grant Closeout

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