

Idaho State Historic Preservation Office Certified Local Government Grant Program FY19 Call for Applications

1 October 2018



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Dear Idaho Certified Local Governments,

The Idaho State Historic Preservation Office (SHPO) is pleased to announce that we are now accepting Certified Local Government (CLG) Grant applications for FY19! We expect federal funds available for FY19 will remain level, which means we expect a total of approximately \$75,000 to be available for CLG Grants. This represents 10% of the total funds available to Idaho for historic preservation from the National Park Service and the Department of the Interior.

Instructions for submitting an application are in the Idaho Certified Local Government Grant Manual, available on-line at the web site of the Idaho State Historical Society: <https://history.idaho.gov/clg/>. The CLG Grant manual contains examples of acceptable projects and the method of scoring applications for distribution of funds. SHPO staff are available to assist with any aspect of the application process.

As a reminder, beginning with FY17 grant cycle, the Idaho Certified Local Government Grants are reviewed on a competitive basis, so it is important that CLGs carefully plan out their proposed projects and submit a strong application. Please refer to the CLG Grant Manual for more details on how the CLG Grant applications will be scored by SHPO.

For FY19, the Idaho CLG Grant program will prioritize funding projects in the following areas:

- Projects highlighting women's history and contributions to the state, as part of the upcoming 2020 centennial celebration of the passage of the 19th Amendment;
- Surveys and/or Nominations;
- Public Education, with a special focus on innovative approaches which go beyond tour brochures; and
- Commission/Staff Training and Capacity Building.

Communities may still submit project proposals in other areas; however, SHPO would strongly encourage CLGs to keep these four (4) priority areas in mind as they develop their proposals. It is recommended that CLGs also refer the Idaho State Historic Preservation Plan's Goals and Objectives (attached to this call) and any local Historic Preservation/Community Comprehensive Plans as projects are planned.

Communities thinking about submitting an application for an Archaeological Survey or a Development ("Bricks and Mortar") project should be aware that

the National Park Service now requires such projects to complete a National Environmental Policy Act Statutory Compliance worksheet; this worksheet must be completed before the contract will be executed and project can begin. SHPO Staff will provide the necessary forms for completion, and are happy to help complete the review.

Additionally, CLGs who are awarded funds will be required to complete and submit two (2) interim progress reports. These are intended to help keep the CLG Grant funded projects on schedule and identify and address issues which might impact the completion of the project on time and on budget. The Idaho SHPO will provide the forms for these interim reports. National Register of Historic Places Nomination projects will be required to submit a substantially complete draft of at least Section 8 of the Nomination with their 2nd Interim Report. This will allow the Idaho State Historic Sites Review Board to give the nomination an initial review at their March meeting, and provide feedback in preparation for an anticipated hearing in September.

The anticipated schedule for the FY19 Idaho CLG Grant program is as follows:

October 1, 2018	Call for Applications Released
December 31, 2018	Applications Due
Mid-February 2019	Awards Announced
March 2019	Contacts mailed to CLGs
June 1, 2019	Project Start Date *
September 30, 2019	Interim Report #1 Due
January 31, 2020	Interim Report #2 Due **
May 31, 2020	Project Completion and Publication Drafts Due
June – August 2020	Review and Revision Period
September 1, 2020	Final Products and Reimbursement Request Due

- * The June 1st Project Start date is dependent on SHPO receiving its notice of funding from the National Park Service and this date may change on any given year; CLGs will be notified of any such changes.
- ** National Register nomination projects will be required to submit a substantially completed Section 8 of the nomination as part of their Interim Report #2.

Completed applications must be received by SHPO no later than the end of business on December 31, 2018. Applications will be accepted via email or postal mail, provided they are received not later than end of business on December 31, 2018. Applications must be signed by the City Mayor/County Commissioner; however, they may sign the application digitally if desired.

If you need any assistance, or would like to discuss potential projects call please contact our office at (208) 488-7471 or by email at pete.lorange@ishs.idaho.gov. We are happy to help in any way we can!

Sincerely,



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Enclosures: FY19 Grant Application form
 Idaho Historic Preservation Plan Goals and Objectives