



## Idaho State Museum Field Trip Request Form

Thank you for your interest in scheduling a visit to the Idaho State Museum. We are excited to share Idaho history with you and your students. Please note that submitting this form does not schedule your visit. A member of our education staff will contact you regarding your request.

Please email completed form to: [shseducation@ishs.idaho.gov](mailto:shseducation@ishs.idaho.gov)

Today's Date: \_\_\_\_\_

### School Information

School Name: \_\_\_\_\_

District: \_\_\_\_\_

School Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

### Your Information

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Classroom phone: \_\_\_\_\_

Day of Trip Contact Information: \_\_\_\_\_

\*Please provide contact information for the lead teacher and a second in command teacher so we may contact you on the day of the field trip if necessary.

Lead teacher: \_\_\_\_\_ Cell: \_\_\_\_\_

Second in Command teacher: \_\_\_\_\_ Cell: \_\_\_\_\_

## **Planning Your Visit to the Idaho State Museum**

Please note that we can accommodate a maximum of 90 students per time slot. Students will rotate through exhibits and/or classroom programs in smaller sub-groups. Due to the capacity of each gallery, we request that larger groups be divided into groups of 10-20.

### **Choose from “Exploring Idaho” or “The Idaho Experience”**

#### **Exploring Idaho**

Bring your students to the Idaho State Museum and immerse yourself in Idaho history. Interactive, interdisciplinary museum guide books are designed for k-12 audiences. You can download them [HERE](#) or pick up at the front desk. Museum Educators will guide you through the exhibitions, and will answer questions and assist with hands-on activities.

If you would like to visit the M Store, we request groups of 5 students per one chaperone, with a maximum of 15 students visiting the store at one time.

**Duration:** 1-1.5 hours; we recommend at least an hour to allow your students to explore the new museum. Larger groups may require longer.

**Cost:** \$3.00 per student. Teachers, bus drivers, and paraprofessionals are free. Adult chaperones in a ratio of 1 adult to 10 students are also free. Additional adults are \$3.00 per adult.

Check here to request “Exploring Idaho” \_\_\_\_\_

#### **The Idaho Experience**

This package includes a one hour version of “**Exploring Idaho**” and a hands-on lesson in the museum classrooms. Students may rotate between gallery time and classroom time.

**Duration:** 2 hours

**Cost:** \$5.00 per student. Teachers, bus drivers, and paraprofessionals are free. Adult chaperones in a ratio of 1 adult to 10 students are also free. Additional adults are \$4.00 per adult.

Check here to request "The Idaho Experience" \_\_\_\_\_

Select one of the following for your classroom program:

\_\_\_ **Stratigraphy Sandwich:** Designed for grades 2-6 (Can be adapted for older students)

*In this "sticky" hands-on archaeology program, students will construct a model of artifact deposits in earth's stratigraphy and be able to describe the "law of superposition". The lesson will conclude with the importance of leaving artifacts undisturbed*

\_\_\_ **Lewis the Science Guy** Designed for grades 2-8

*In this outdoor program, students will be introduced to the science of "phenology", which is the study of the natural world around them. They will be given a rustic nature journal and twig pencils to sketch and observe species in Pioneer Village, as Lewis did on the expedition. The students will take their journals and pencils home with them, and use it to become budding naturalists.*

\_\_\_ **If Artifacts Could Talk** Designed for grades 4-12

*Students will begin in the classrooms and get a quick lesson on museum artifacts. They will be asked to ponder what stories artifacts would tell if "they could talk". Students will then be giving a writing prompt sheet with scaffolding and will explore the galleries, looking for an artifact that speaks to them. They will conclude by sharing their findings back in the classrooms. Extension activities would allow students to write a true narrative or short story from the artifact's perspective, using personification. \*Due to the fluid nature of this program, groups of no more than 30 are requested.*

\_\_\_ **Art of the Camps** Designed for grades 3-12

*Students will be exposed to the art that incarcerated Japanese Americans created in war time incarceration camps. They will be given boxes of scrap materials and be asked to create "something beautiful out of*

*nothing." Connections will be made to how students can create beauty where it doesn't naturally exist and make the best of difficult situations.*

**All classroom programs run approximately 45 minutes.**

**Preferred Dates:**

Field trips are offered from September 1<sup>st</sup> to May 31st. Please indicate your requested dates.

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Third Choice: \_\_\_\_\_

Number of students (Minimum 20, Maximum 90) \_\_\_\_\_

Number of chaperones (You are required to bring one for every ten students; 1 per 5 is recommended) \_\_\_\_\_

Preferred time slot \*Please indicate 2 consecutive timeslots if requesting "The Idaho Experience"

9:30-10:30 \_\_\_\_\_

10:30-11:30 \_\_\_\_\_

12:30-1:30 \_\_\_\_\_

1:30-2:30 \_\_\_\_\_

**Additional Information**

Any students with special needs? \_\_\_\_\_

ESL students? \_\_\_\_\_

How will you be getting to the museum? \_\_\_\_\_

Additional Comments

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\*Please note: If your visit falls between 10:30 and 12:30, students may eat lunch in the lab portion of the classroom with advanced notice. Weather permitting; you are welcome to eat under the Lewis and Clark Pavilion if your visit falls between 10:30 and 12:30, with advanced notice. There are also outdoor spaces in Julia Davis Park.

Please check here if you would like to request the Lewis and Clark Pavilion.

\_\_\_\_\_

Please check here if you would like to request the lab.\_\_\_\_\_

### **Payment Information**

Full payment is due 2 weeks before arrival. Please leave us the name and contact information for the person paying for the field trip and our staff will contact them.

Cancellation notice of 2 weeks is required to receive a full refund of the partial payment. Cancellations with less than 2 weeks' notice are non-refundable but may reschedule within the remainder of the school year. If the field trip is cancelled due to inclement weather, schools will be given the opportunity to reschedule or the payment will be returned in full. Schools may be invoiced upon request.

Name of person responsible for payment:\_\_\_\_\_

Phone:\_\_\_\_\_

E-mail:\_\_\_\_\_

Invoice Requested: Y\_\_\_\_ N\_\_\_\_

Thank you again for submitting your request! A member of the education team will be in touch soon to finalize your details and book your field trip.