

Worksheet 5: Completed Project Checklist - *Exhibit*

Name: _____ Project Due Date: _____

Project Title: _____

Check the boxes next to the items that are true and complete for your project.

Part 1

- I created this project myself or with my team.
- I/we analyzed a wide range of sources and thought about why that information might be important.
- I used good, credible sources in my research.
- My research is balanced. I examined and included more than one point of view on my topic.
- My project is clear, neat, organized, and creative.
- My project has a complete *thesis* (main argument).
 - ✓ Introduces the topic
 - ✓ Shows a connection to the theme
 - ✓ Argues for the topic's historical significance
- My project supports my thesis by explaining my topic's *historical context* (where it fits in history).
- My project supports my thesis by providing details about my topic and how it relates to the theme.
- My project supports my thesis by providing clear evidence that the argument I made for my topic's *historical significance* (why it is important) is correct.
- My project supports my thesis by ending with a thoughtful conclusion that shows what I have learned.

Part 2

- The title of my project is clearly visible on the exhibit and the title page of my paperwork.
- I/we followed the instructions for a title page.
- I/we followed the instructions for a process paper.
- I/we followed the instructions for an annotated bibliography.
 - ✓ Includes all sources used
 - ✓ Separates primary and secondary sources
 - ✓ Explains how each source was used (annotation)
- The annotated bibliography is in the correct format.
- Sources are given credit correctly on the exhibit.

Part 3

- My exhibit is within the size limit.
 - ✓ Stationary: 40" wide x 30" deep x 6' tall
 - ✓ Rotating: 30" diameter
 - ✓ Includes media devices, stands, and table drapes, but not the table itself.
- My exhibit has no more than 500 student-composed words.
 - ✓ Includes titles, subtitles, captions, graphs, timelines, paraphrasing, and any other supplemental materials.
 - ✓ Includes media devices (any interview questions, narration, graphics, etc. that were made by the student or students).
 - ✓ Does not include quotes or brief, factual credits used to identify sources.
- Media is shorter than three minutes.
- Media can be controlled by the viewer.
- I will provide any cords/tools/supplies.
- All quotes are credited in the exhibit.
- All visual sources are credited in the exhibit and cited in the bibliography.

Part 4

- Someone has proof-read my project.
- I will have at least five copies of my paperwork at the contest so that I may replace any copies taken by judges.
- I understand costumes are not allowed.
- I am ready to speak with the judges, but will not prepare formal comments.
- I understand I/we may have help carrying the exhibit, but I/we must set it up.
- I am ready to look and speak my best on the day of the contest!