

Worksheet 5: Completed Project Checklist - *Documentary*

Name: _____ Project Due Date: _____

Project Title: _____

Check the boxes next to the items that are true and complete for your project.

Part 1

- I created this project myself or with my team.
- I/we analyzed a wide range of sources and thought about why that information might be important.
- I used good, credible sources in my research.
- My research is balanced. I examined and included more than one point of view on my topic.
- My project is clear, neat, organized, and creative.
- My project has a complete *thesis* (main argument).
 - ✓ Introduces the topic
 - ✓ Shows a connection to the theme
 - ✓ Argues for the topic's historical significance
- My project supports my thesis by explaining my topic's *historical context* (where it fits in history).
- My project supports my thesis by providing details about my topic and how it relates to the theme.
- My project supports my thesis by providing clear evidence that the argument I made for my topic's *historical significance* (why it is important) is correct.
- My project supports my thesis by ending with a thoughtful conclusion that shows what I have learned.

Part 2

- The title of my project is clearly visible in the film and on the title page of my paperwork.
- I/we followed the instructions for a title page.
- I/we followed the instructions for a process paper.
- I/we followed the instructions for an annotated bibliography.
 - ✓ Includes all sources used
 - ✓ Separates primary and secondary sources
 - ✓ Explains how each source was used (annotation)
- The annotated bibliography is in the correct format.

Part 3

- My film is no more than 10 minutes long.
 - ✓ Includes end credits (required)
- I designed the film and wrote the script/narration myself or with my team.
- I filmed, edited, and narrated the documentary myself or with my team.
- I operated all equipment and software myself or with my team.
- The only people to appear in the footage I/we filmed are me/us and the people interviewed (no family or classmates).
- I showed credits *at the end* of my film for each source used (brief, factual credits).
 - ✓ No credits spread throughout the film
 - ✓ Full citations still go in the bibliography
- Before pressing "play", I/we will say only the title of the film and my/our name(s).
- I/we will run all equipment when playing the film.
- I/we will not ask judges or audience to participate in presenting the film.

Part 4

- Someone has proof-read my project.
- I will bring to the contest two copies of my film (in case of technical trouble) and at least five copies of my paperwork (to replace any copies taken by judges).
- I understand costumes are not allowed.
- I am ready to speak with the judges, but will not prepare formal comments.
- I am ready to look and speak my best on the day of the contest!