

Idaho State Historical Records Advisory Board (SHRAB)

Serving the present and future generations of Idaho by providing expertise in archival and information management to encourage the preservation of historical and significant records.

2205 East Old Penitentiary Road, Boise, ID 83712-8250

(208) 334-2620

swalker@ishs.state.id.us

Meeting Minutes

October 10, 2007

9:00 am - 5:00 pm

Vendome Convention Center
Weiser, Idaho

9:00 - 9:15

Welcome to SHRAB members and introduction of guests

Attending Members:

Steve Walker

Duane Bogstie

Darrell Roskelley

Bonnie Fuller

Blaine Blake

Lucy Lowen

Guests: Gaetha Pace,

Idaho Heritage Trust

Not in attendance:

Mary Reed

Jeffrey Bryant

Carter Wilson

Denton Darrington

Alan Virta

Clete Edmunson

Tom Terrall

Sharon Widner

9:15 Approve the Minutes of the June 18' 2007 Meeting – Steve Walker

Steve Walker motion to approve minutes from **June 18' 2007**

Blaine Blake motion for minutes to be corrected before the approval of the minutes (typos)

Duane Bogstie request's that SHRAB seek funding for new recording system for recording the meeting minutes.

Motion Carries to hold off on approving the minutes until the corrections are made.

9:30 Introduction of Guest Speaker - Gaetha Pace

Gaetha Pace speaks on projects that Weiser Museum is currently doing. Gaetha expresses the concern about funding issues that they encountered. Gaetha talks about their current projects. Currently they are scanning historical documents, photo's of an eastern Idaho collection that they were given.

Steve Walker acknowledges the problem of needing additional funding for unique projects.

Gaetha Pace invites SHRAB members over to her office to view their current project.

9:40 Appointments by the Governor - Steve Walker.

Steve Walker announces that Clete Edmunson was appointed to serve the Governor.

9:45 Status of the SHRAB grant – Steve Walker

Steve announces that the current grant ended on June 30th, 2007 and that SHRAB had meant all objectives.

With the new grant now approved, Steve Walker presented the new objectives for this year grant funding. The objectives will include the ongoing training/ workshops throughout the State of Idaho.

Steve Walker discusses Homeland Security disaster issues; such as the major fires throughout Idaho.

Steve is meeting with Homeland Security to set up plans for Disaster Recovery and Business Continuity.

10:00 Other Announcements

Steve Walker informs the board that Mary Reed has announced that she is resigning her post on the board. Darrell Roskelley asks the board if there will be a letter of appreciation given to Mary for her time served. Steve Walker informed the board that normally the governor would be responsible for that, but Steve acknowledges SHRAB's concern and noted that we could do the same.

Break – 10:15 – 10:30

Blaine Blake asked Steve about ISHS new Director. Steve expressed to the board the visions of their new director and that she is a very hand's on person.

Steve had updated the board in which direction ISHS is headed.

Blaine Blake had asked Steve Walker about the accreditation of the Museum.

Steve informed the board that this was a priority of their new director.

Blaine Blake had informed the board about his findings of records management on county records.

Bonnie Fuller was interested in the finding about the merge of the records program.

Steve Walker Brought into discussion of the new legislation on the Public records law that is to be proposed in the 2008 legislation

Group discussion follows

Darrell Roskelley brings into the discussion about ownership of court records.

Group discussions follows with bringing up issues of permanent records.

Blaine Blake asks Steve Walker about the volume of records being sent to the archives. Steve discusses his ventures around the state, during his annual record pickup.

Board had a discussion on Federal records “who actually has stewardship”

Steve Walker & Bonnie Fuller discuss the volunteer program at the State Archives and projects that they were able to complete because of the efforts of all the volunteers.

Blaine Blake had interest in any new storage spaces that the State Archives had acquired.

Steve Walker brought the board up to date on the Capital Renovation project “the New Storage Space” is being referred to Archives II, which hold new records from the renovation and other counties.

Steve Walker also brought into discussion the extra staffing that was created because of the Capital Renovation.

Bonnie Fuller had asked about the devolvement of the Department of Administration, Duane Bogstie had brought the board up to date with the Devolvement.

Blaine Blake had asked about the RITS system (Record Inventory Tracking System) that was presented to Higher Education. Duane Bogstie followed up with the discussion.

Lunch – 11:45 to 1:00 p.m.

1:00 Open Discussion

Steve Walker announced to the board of the upcoming luncheon at ISHS

Duane Bogstie gave an update to the awards program. Steve Walker will address this issue with his new director to see if ISHS will still purchase the awards to give out for outstanding work in Records Management

Duane Bogstie brought up to the board on a possible tri-state SHRAB meeting, Discussion followed on the location. Steve Walker will bring move information to the board on this possible meeting.

Steve Walker discussed his new agenda on workshops throughout the state.

Proposed Legislation was brought back to the table for discussion.

Blaine Blake reminded the board about touring the Weiser Court House after today’s meeting

No Discussion on the Date for the next SHRAB meeting.

Meeting Adjourn 2:30p.m.

Note: Because of audio difficulties, not all conversations were not understandable.

