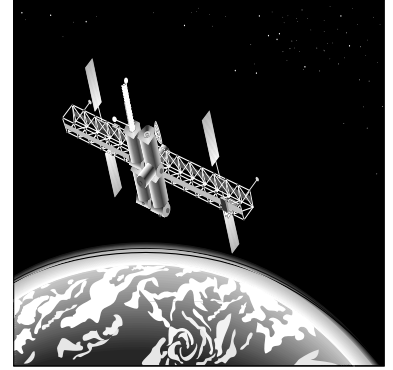




**STATE HISTORICAL RECORDS ADVISORY BOARD  
FOR  
THE STATE OF IDAHO**

2205 East Old Penitentiary Road  
Boise, ID 83712-8250  
(208) 334-2620

Steve Walker, State Historical Records Coordinator  
[Steve.Walker@ishs.idaho.gov](mailto:Steve.Walker@ishs.idaho.gov)



Meeting Minutes of September 9, 2005 State Historical Records Advisory Board held at the Len B Jordan Building in Room 155 Boise, Idaho Department of Administration

**Board members in attendance:**

Steve Walker – Coordinator  
Duane Bogstie – Deputy Coordinator

**New Appointed SHRAB Members**

Bonnie Fuller, Carter Wilson, Jeffery Bryant.

Steve Walker gave an overview to the New Members and handed out the minutes of the last meeting and also packets. He also named some of the Originations with which the new members will be working with. Explained how the 3 main groups NHPRC, COSA, and SHRAB, work together and overlap.

Steve and Duane gave an overview on how State Records and the State Archives came about.

Steve gave an overview of some of the records that are being kept at Archives.

It was noted that with the Hurricanes in New Orleans, that what a loss it was that a lot of the Historical Records were either damaged or lost. It was discussed what New Orleans is going to have to do to verify different types of records. It was discussed what would happen if Boise was flooded, and the importance of where to store Historical Records and Records of Importance

Goals and Priorities of SHRAB were discussed. The Question was raised if there was a statue of authority for Historical Records? It was stated that the authority came from the Federal Government.

Steve explained the process of how the grant process worked and how detailed the application was. It was pointed out that very few people applied for grants. Grant funds are based on a one to one match.

Steve pointed out that SHRAB need to review the Legislation a little better. It was also pointed out that SHRAB needs to be more proactive instead of reactive.

It was discussed the responsibilities of Shrab Members.

Legislation was also discussed. The interaction between SHRAB and the State Library and State Archives was also discussed.

It was discussed that information should be more easily shared between state agencies.

The public needs to be made aware of SHRAB and the State Historical Society, and the State Library. The new members were encouraged to participate in different things that SHRAB puts on. It was agreed upon that Shrab needs to promote itself more.

It was suggested to privatize Archives or put it on equal footing with the State Historical Society.

It was brought up that the web site for SHRAB should be updated in a timelier manner.

It was suggested that SHRAB branch out and do their own web site, with links to other sites.

New members introduced themselves with a brief description of interests. Then they were given a tour of the Idaho History Center.

Duane gave an overview of the State Records and gave a brief summary of Records Retention and destruction of Records.

It was discussed that City, County and State should be following the same guidelines in records retention.

Meeting adjourned at 2:30.

Recorded by Duane Bogstie

Minutes by Beth Bramble