

Idaho State Historical Records Advisory Board (SHRAB)

*Serving the present and future generations of Idaho by providing expertise in archival and
Information management to encourage the preservation of historical and significant records.*

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Public Meeting Minutes of April 3, 2008
Lewis Clark State College
Lewiston, Idaho

9:00 - 9:15

Welcome to SHRAB members and introduction of guests

Attending Members:

Steve Walker
Duane Bogstie
Bonnie Fuller
Blaine Bake
Lucy Lowen
Denton Darrington
Carter Wilson
Jeffrey Bryant

Guests: None

Not in attendance:

Alan Virta
Clete Edmunson
Tom Terrall
Sharon Widner
Darrell Roskelley

9:15 Approve the Minutes of the October 10, 2007 Meeting in Weiser – Steve Walker

Carter Wilson moved to approve minutes from October 10, 2007
Blaine Bake seconds
Motion Carries to approve minutes from October 10, 2007

9:30 Introduction

SHRAB members introduced themselves

9:45 Status of the SHRAB grant – Steve Walker

Steve Walker discusses issues of new grant called the SNAP grant that is funded for 18 months.

Steve Walker acknowledges Carter Wilson for his great work that he has done to secure the SNAP grant. Notification of this grant should be presented to SHRAB by mid to end of May 2008.

10:00 Public Record Legislation

Steve Walker and Duane Bogstie reports to SHRAB that the proposed legislation would be tabled due to the potential merger of State Archives and the State Record Center.

Blaine Bake opens with questions concerning Public Record Laws
Discussion followed

Break – 10:15 – 10:30

Steve Walker and Duane Bogstie discuss to SHRAB the business plan for the merger of the State Archives and The State Record Center
Group discussion follows

Blaine Bake ask Steve about the future of ISHS

Steve Walker reports to SHRAB about the approved funding for additional space at the State Museum.

Denton Darrington comments on what was presented to the Legislature this pass session on the funding for additional buildings for ISHS.

Group discussion follows

Blaine Bake discusses funding issues that State Archives may need.

Group discussion follows

Steve Walker presents to the board the pilot program that Washington State is currently offering to neighboring state. The pilot program is actually a data warehouse for archived records.

Group discussion follows

Carter Wilson shares comments to the board on digital archives; suggesting that Idaho's State Archives should be accessible on line.

Steve Walker suggests that a resolution be made to address this issue with ISHS.

Discussion and agreement follow.

Jeffrey Bryant suggests that the state should look for outside help in creating on line access to archived records.

Jeffrey Bryant suggests that having an index of stored records would help with searches.

Group discussion follows

Carter Wilson introduces the resolution to the Board. (attached as Resolution 1)

Jeffery Bryant seconds it. Resolution is adopted.

Lunch – 11:45 to 1:00 p.m.

1:00 Open Discussion

Carter Wilson proposed that ISHS use their Rediscovery as the basis of indexing to be used as the web link for searching for stored records at the Archives. Rediscovery is easily transposed to Excel or PDF formats.

Group discussion follows

Steve Walker asked for a resolution on having ISHS to post an index on the web.

Carter Wilson introduces the resolution to the board. (Attached as Resolution 2)

Jeffery Bryant seconds it.

Steve asks for a vote ... all were in favor of the proposed resolution.

1:45 Workshops

Steve Walker reports to the board of his travels throughout the state on Disaster preparedness training.

Group discussion follows

Carter Wilson and Steve Walker discuss cost sharing in grant funding issues.

2:30 open discussion

Steve Walker reports to SHRAB that the next meeting will be held in Boise, June 10th and 11th. The meeting would be held in conjunction with Nevada SHRAB and ARMA.

Meeting Adjourn 3:00 p.m.

Resolution No. 1: Digitalization of Idaho Records

WHEREAS, a primary goal of the Idaho State Historical Records Advisory Board is to make public records more accessible to the public and the citizens of the State of Idaho; and,

WHEREAS, improved accessibility to public records is a stated goal of the Idaho Historical Society and the Public Archives and Research Library; and,

WHEREAS, the geographical diversity of the State, travel distances, and the increasing cost of travel have made it more difficult and/or impractical to visit the Idaho Public Archives and Research Library for many citizens; and,

WHEREAS, many of Idaho's citizens are now conducting research over the internet; and,

WHEREAS, numerous proposals have been made, or are available for digitalization of records at little or no cost to the Idaho Historical Society, the Public Archives and Research Library;

THEREFORE BE IT RESOLVED that the Idaho State Historical Records Advisory Board strongly supports all efforts to digitalize and index public records held by the Idaho Public Archives and Research Library, including the digitalization proposals of *Family Search Indexing*, *The Generations Network (Ancestry.com)*, *The Washington State Digital Archives Multi-state Preservation Project*, and others.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to the Board of Trustees of the Idaho Historical Society, strongly urging their earliest consideration of projects aimed to achieve this goal.

Adopted: Lewiston, Idaho, April 3, 2008 in public meeting

Resolution No. 2: Index of Public Records held by the Public Archives and Research Library

WHEREAS, public access to records is dependent upon knowing what records are maintained within the system; and,

WHEREAS, the index to the records of the Public Archives and Research Library are available only at the Public Archives and Research Library; and,

WHEREAS, the geographical diversity of the State, travel distances, and the increasing cost of travel have made it more difficult and/or impractical to visit the Idaho Public Archives and Research Library for many citizens; and,

WHEREAS, many of Idaho's citizens are now conducting research over the internet; and,

WHEREAS, we believe that placing this inventory online will tap a revenue source currently unavailable, since the citizens of Idaho simply do not know of their existence; and,

WHEREAS, the current inventory and index of records, although incomplete, is available in a Rediscovery® database, and that utilizing the software online would entail a licensing fee. However, the data is easily converted to Microsoft Excel® or Adobe® Portable Document Format (PDF) without payment of additional fees.

THEREFORE BE IT RESOLVED the Idaho State Historical Records Advisory Board strongly supports all efforts to place the index of public records held by the Idaho Public Archives and Research Library, including those completed by various volunteers, on the world wide web at the earliest time; and

BE IT FURTHER RESOLVED that the Idaho State Historical Records Advisory Board urges the Trustees of the Idaho Historical Society to consider action necessary to make this information available online for all citizens of the State of Idaho, including the Rediscovery® and other data indexes.

Adopted: Lewiston, Idaho, April 3, 2008 in public meeting