

Sample Checklist for Section 106 Review Information for the Idaho SHPO

Below is a sample checklist for information required by the Idaho SHPO to respond to a request for review under the Section 106 process. Users of a checklist like this should first be familiar with the more detailed description of each item provided in the *Basic Guidance for [Section 106] Consulting with the Idaho State Historic Preservation Office*

Cover Letter

	Name and contact information of Federal agency or agencies involved.
	Project description including information about work that will affect historic buildings and structures, sites, objects, and landscapes including anticipated ground disturbance.
	Legal description (township, range, and section) or street address where project will take place.
	Brief description of the ground surface conditions.
	Brief description of any buildings or structures that will be affected.
	Information on historic properties known to exist in the area.
	Summary of any previous 106 Reviews of the project or of any other projects at the same location.

Attachments

	U.S.G.S. topographic map or formal city map.
	General photograph of the project area.
	Specific photographs of the building elements that will be affected by the project.
	Idaho Historic Sites Inventory (IHSI) form for any buildings or structures that will be affected.
	Architectural plans, drawings, or elevations, as necessary.

Survey Report

	Archaeological or historical survey report, if a survey has already been completed. <i>Two copies</i> of the survey report and associated site records must be submitted.
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