



Idaho State Historic Preservation Office Record Search Request for Research Projects

Record Search requests for archaeological documents and data for the purpose of research and not for Section 106 purposes must be accompanied by a summary of the research proposal. This must include the following elements:

- Research questions.
- The kinds of data in our archaeological records that can answer those questions.
- The techniques or procedures to be used in extracting and analyzing the data.
- How the results will be evaluated in terms of the research expectations.
- Map(s), shapefile, or narrative of research location.
- A timeline for the project.

If the data are to be used in conjunction with field work; the proposed sampling, field methods, and curation plans should be identified.

All record search requests for research purposes must include the names of persons who will be participating in the study and who will have access to the data. Confidentiality agreements and resumes must be on file at the SHPO or be submitted for all participants. Confidentiality agreements specific to the project may be necessary.

If any written or oral presentation of results is anticipated, it should be mentioned in the request. As stated in the Confidentiality Agreement, these products must be submitted to the State Historic Preservation Office as they become available.

Finally, all research requests will be reviewed and approved by the appropriate land managing agencies. Access to and use of Bureau of Land Management (BLM) data will require a BLM Cultural Resources Use Permit or a BLM sponsor. Other Federal agencies may also require a Cultural Resource Use Permit.

The State Archaeologist should be contacted about obtaining a State permit only if excavation (including shovel testing, augering, or formal testing) is anticipated within a recorded site on State land. (State Code § 67-4120).

Only general information will be released initially about sites on private land. Specific site locations may be provided once the researcher has determined which sites are most likely to provide data relevant to the research topic. Private land owners will not be notified by SHPO. Therefore, our release of private land data to you does not authorize your access to sites on private land.

All requests must meet the guidelines provided in the Idaho SHPO [Release of Archaeological Information](#).