

IDAHO STATE HISTORIC PRESERVATION OFFICE
National Register of Historic Places

Thank you for your inquiry about nominating a property to the National Register of Historic Places (NRHP). The National Register gives recognition to properties significant in American history, architecture, engineering, archeology, and culture. A property becomes “listed” in the National Register after a nomination form documenting the historic significance of the property is approved by the Idaho State Historic Sites Review Board and the Keeper of the National Register of Historic Places in Washington, D.C.

Because substantial time and energy is generally required to pursue listing in the NRHP, we recommend you first submit the attached questionnaire so State Historic Preservation Office (SHPO) staff can make a preliminary eligibility assessment. Fill out the questionnaire and submit it with ***recent photographs and a map pinpointing the property’s location***. Upon receiving the completed document, SHPO staff will evaluate the property and notify you of the preliminary staff opinion of eligibility.

NATIONAL REGISTER OF HISTORIC PLACES FACTS:

Listing in the NRHP *does*:

- Identify historic buildings/structures/sites that are of local, state or national importance
- Provide honorific designation for a property
- Increase public awareness and appreciation for historic properties
- Provide archival and research documentation for historic properties
- Allow for tax incentives for the rehabilitation of qualifying historic, income producing (commercial) properties
- Provide a certain degree of protection for historic properties affected by federal action (licenses, permits, funding)
- Help qualify a property for certain grant programs

Listing in the NRHP *does not*:

- Restrict the rights of private property owners to change or dispose of their property in any way - up to and including demolition
- Automatically provide grants or low interest loans for a property
- Require that historic properties be rehabilitated once listed
- Require property owners to open their property for public visitation at any time
- Guarantee the preservation of historic properties

ATTACHMENTS

It is extremely important in our evaluation of potentially historic properties that we have the appropriate attachments to aid the decision-making process. Include the following items with your questionnaire to insure SHPO staff makes the best-informed decision possible:

Photographs

(Photographs will not be returned, but will become a permanent part of our site records)

- Please submit clear, recent photographs that show all sides of the exterior of the structure, views of significant interior features, and any other associated buildings. In addition, when taking exterior photos, please step back far enough to take a broad picture of the site so that the property's setting is apparent.
- If available, historic photos of the property are also useful so that SHPO staff might see how a property has changed over time. You may send photocopies of historic photographs, as we do not expect you to send one-of-a-kind prints.

Map

- If the property is urban, please submit a city map (or a copy of the map containing the area in which the property is located) with the property located on the map. If the property is rural, please submit a plat map, county map or topographic map, with the property located on the map.
- Please draw a simple sketch map of the lot on which the property is located. Include all structures, adjoining streets, and other major features. This map does not have to be "to scale."

Other Information

- If you have other documentation regarding the property, please send copies along. This might include: newspaper articles; excerpts from books; family histories; etc.

**NATIONAL REGISTER ELIGIBILITY
QUESTIONNAIRE**

What type of property is this? building object historic site structure district prehistoric site

What is the historic name of the property?

What is the current name of the property?

Where is the property located?

If a city or town, please provide:
street and number
town or city
county

OR

If an unincorporated or rural area, please provide
road or nearest road
county
nearest town or city
section _____ township _____ range

Do you any of the following information?

Architect's name
Builder's name
Original owner
Date of construction
Dates of major alterations or additions

What was the property's original use? (e.g., domestic, commercial, agricultural, etc.)

What is the property's current use?

What are the existing materials on the property?

Exterior walls:
Roof:
Foundation:
Other:

What alterations have been made since the building(s) was constructed? (Please check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> additions | <input type="checkbox"/> new siding (circle one: wood vinyl aluminum other) |
| <input type="checkbox"/> removal of porch(es) | <input type="checkbox"/> removal of decorative details |
| <input type="checkbox"/> new doors and/or windows | <input type="checkbox"/> interior remodeling or updating |
| <input type="checkbox"/> moved from it's original location | <input type="checkbox"/> other |
| <input type="checkbox"/> alterations unknown | |

Briefly describe any changes indicated above, providing dates when possible. If the property has been moved, please indicate why, when and from where.

What do you know about the history of the property?

For what reason do you think the property is historically significant? (Check all that apply)

- 1 It is associated with an historic event or reflects patterns in our history
- 2 It is associated with a person important in local, state, or national history (see below)
- 3 It is a good example of an architectural style or work of engineering

If you checked #2 above, please identify the important person and explain why he/she is important in local, state or national history.

I am interested in nominating this property because (check all that apply):

- National Register listing is an honor
- I wish to pursue federal tax credits for my income producing (commercial) property ***
- I wish to protect my property
- This property is threatened with demolition or destruction

*** For information about the tax act program, contact Don Watts at the SHPO at 208. 334-3861

Person completing the questionnaire:

Name

Address

Owner (if different from above):

Name

Address

Return form, photos and map to: State Historic Preservation Office, Attn: National Register Coordinator, 210 Main Street, Boise, ID 83702

If you have any questions, you can contact the SHPO staff at 208.334-3861

THE NATIONAL REGISTER NOMINATION PROCESS

- Any person or organization may submit a nomination for any property.
- To nominate a property to the National Register, a “National Register of Historic Places Registration Form” (10-900), must be completed and submitted to the Idaho State Historic Preservation Office at 210 Main Street, Boise, ID 83702.
- The SHPO staff reviews each nomination received. If the nomination is complete and in an acceptable format, it will be scheduled for presentation at the earliest possible Idaho State Historic Sites Review Board. Nominations with content or format concerns may be returned to the preparer with comments for completion or correction.
- In order to meet legal notification requirements, acceptable nominations must be submitted at least 60 days prior to the Review Board meeting in order to be placed on the agenda for the next scheduled meeting.
- The Idaho State Historic Sites Review Board meets twice annually: in April and in September. When a nomination is scheduled to go before the Board, the preparer and all property owners will be notified as to the date, time, and location of the meeting.
- If the Review Board approves the nomination, it will be sent to the Keeper of the Register, Washington, D.C.: written comments submitted according to the regulations that are received before or during the Board meeting will be transmitted with the nomination to the Keeper of the Register.
- The Keeper has forty-five (45) days from date of receipt of nomination to act. The Keeper can list the property in the National Register, issue a determination of eligibility (in special circumstances), reject the property for listing, or return the nomination for additional information or clarification.
- The Keeper notifies the SHPO of the listing of the property in the National Register of Historic Places, and the SHPO then notifies all property owners and elected state and local officials of the designation.
- Once a property is listed, a certificate denoting listing in the National Register will be issued. Plaques are not provided to property owners; however, the SHPO has brochures for companies from which a property owner may purchase them.